

HIGH SCHOOL/ADULT SCHOOL ARTICULATION

High school and adult school students may earn college credit through the High School / Adult School Articulation program. Articulation agreements between area high schools and Southwestern College in Career Technical Education disciplines are designed to allow secondary school students (attending a high school or attending an adult school) to complete Career Technical Education training and potentially receive college credit. The District and high schools or adult schools enter into agreements based on California regulations and Southwestern College District administrative procedures.

The Request for Articulation Form and supporting documents to initiate the articulation process are available from the designated Southwestern College school dean and shall be completed by high school faculty and supported with high school district CTE director/coordinator approval when requesting articulation. The Southwestern College designated school dean and support staff will review the proposed agreement and consult with the District discipline faculty member(s), District Articulation Officer, and Faculty Curriculum Committee Chair for consideration. The designated dean and support staff will arrange meetings among appropriate high school and Southwestern College District faculty to clarify issues and develop the agreements.

Articulated College credits are indicated on the student's Southwestern Community College District transcript by a special notation. Unless otherwise specified in the Articulation agreement, college credit is granted the fall semester after completion of the class. In order to receive college credit, the following must occur:

- The student must create an account with CCCApply (<https://www.swccd.edu/admissions-and-financial-aid/apply-and-register-for-credit-courses.aspx>), the common application for the California Community College System.
- The student must complete the Southwestern College application for admission.
- The student must obtain a Southwestern Community College District student identification number
- The student must earn a "B" or better on the final exam or final project approved by Southwestern Community College District faculty, demonstrating course competency
- The high school / adult school instructor must submit grades to the SWC Office of Admissions and Records at a date determined by the SWC Admissions and Records office.

Once these steps are complete, the student college transcript will be notated with the letter grade earned. District fees will not be charged for college units earned through articulated course work.

Contact Corayma Gallegos at 619.421.6700 ext. 5498 or cgallegos@swccd.edu for more information. Review the Credit for Prior Learning Courses (<http://catalog.swccd.edu/certificates-certifications-degrees-csuuc-requirements/alternative-methods-course-credit/cpl/#cplcoursestext>) page in the catalog and the SWC Credit for Prior Learning website (<https://www.swccd.edu/student-support/credit-for-prior-learning/>) for a list of courses approved for credit for prior learning assessment.